

Draft - Subject to Correction

LAMOINE SCHOOL COMMITTEE

Meeting Minutes

6:30 pm Thursday, January 30, 2014, Lamoine Consolidated School

1. Call to Order and Declaration of a Quorum

The meeting was called to order and a quorum was declared at 6:35 pm by Chair Brett Jones. Michael Brann and Gordon Donaldson in attendance.

Also present were Superintendent Judy Lucarelli, Principal Dawn McPhail, Carol Duffy, Val Peacock, and

2. Changes to the Agenda

Add Transition Fiscal Procedures and Budget Approval as item 7.E.

Item 7.B. will be taken up as the last item of the meeting.

Add a Chair's report

3. Citizen Comments

Carol Duffy spoke about the Community Forum

4. Transition Plan Status Reports

A. Superintendent

Judy Lucarelli reported on her visit to some potential office space with Beverly Johnston. She suggested that an ad be placed to give the community the opportunity to provide proposals. It was suggested that this wait until it is more precisely known how much space will be needed.

She recommended that the process of bidding for insurance be delayed a year to allow time for other transition activities. Instead she will get an estimated cost for continuing insurance with MSMA.

She asked the status of FOAA training: Gordon and Michael have completed it.

She reported on the interview for the channel 2 news clip, which also involved Gordon and Brett. This was to run at 6 pm on 1/30.

B. Principal

Dawn McPhail reported that new technology had been installed in the school.

RSU 24 administrators participated in educational rounds at the school on the 28th.

The Lamoine Lion Pride program has been launched.

NECAP reading scores have increased in reading and writing and decreased in math. Staff have just received the results and will be analyzing them to determine how best to meet student needs.

C. Chair

About 20 community members and 6 staff members attended the forum.

A prioritized list of items discussed will be distributed and considered by the School Committee in future planning.

5. Consent Agenda

A. [Approval of Minutes of 1/15/14](#)

Moved by Gordon and seconded by Brett to approve the Consent Agenda as presented.

Motion carried 3-0.

6. Discussion Items

A. Role of the School Committee

Judy provided some materials to be used as a guide for involving the community in decisions and for interactions within the School Committee.

B. Stipend for Administrative Services: addressed at the end of the meeting.

C. Financial Management Options

Judy provided a grid to narrow the options for each of the administrative services currently provided by the RSU 24 Central Office. She informed the committee of ways financial management could be covered administratively and in terms of bookkeeping personnel and software.

recommendation: pursue contracting with either Ellsworth or RSU 24

D. Special Education Administration Options

Administration and contracted services can be separated.

recommendation: pursue contracting with either Ellsworth or RSU 24

E. Building Walk-Through

This will be done on Friday, 2/7/14 at 2 pm with Dawn and the head custodian.

7. Action Items

A. Policy First Reading

- 1) Non-Discrimination & Affirmative Action
- 2) Harassment of Students with Procedure
- 3) Harassment of Employees with Procedure
- 4) Hazing
- 5) Educational Philosophy, Mission and Goals
- 6) Commitment to Standards for Ethical & Responsible Behavior
- 7) Tobacco Use & Possession with Procedure
- 8) Commitment to Learning Results

Policies had been emailed in advance. These are mandatory policies, drafted based on language recommended by MSBA to comply with state law.

Moved by Gordon and seconded by Brett to approve these policies and procedures in first reading as presented.

Motion carried 3-0.

B. Policy Discussion and First Reading

- 1) Organization of the School Committee
- 2) School Committee Meetings
- 3) Policy Approval Process

Each policy was discussed and changes were made.

Moved by Gordon and seconded by Brett to approve these policies and procedures in first reading as presented.

Motion carried 3-0.

C. Approve Contract for School Board Legal Liability Insurance

Moved by Gordon and seconded by Brett to approve the contract for School Board Legal Liability Insurance with Maine School Management for \$1 million coverage and \$2500 deductible, for a premium of \$1381 for January through June 2014.

Motion carried 3-0.

D. Review Agenda Plan and Modify Meeting Schedule

The School Committee meeting scheduled for 3/27 will be changed.

The Budget Committee meeting will be on Monday 4/14.

The Committee is interested in scheduling a joint workshop with the Hancock School Committee during the day.

E. Transition Fiscal Procedures and Budget Approval

Judy presented draft fiscal procedures to expend monies through 6/30/14. This will be added to the agenda on 2/6.

She provided a copy of the transition budget totaling \$25,000 showing how the funds will be expended.

Moved by Gordon and seconded by Brett to the transition budget in the amount of \$25,000.

Motion carried 3-0.

Moved by Brett and seconded by Michael to go into Executive Session to discuss personnel compensation.

Motion carried 3-0.

Entered Executive Session at 9:20 pm.

Returned to Public Session at 9:43 pm.

8. Adjourn

Moved by Gordon and seconded by Michael to adjourn.

Motion carried 3-0.

Meeting was adjourned at 9:48 pm.